



ERASMUS TRAINEESHIP STEP-BY-STEP

This is a simplified version of the detailed guideline to help you get a picture of the Erasmus Traineeship program process. Please click the [link](#) for the detailed guideline which you have to sign:

START

Find a traineeship/internship for yourself. Check our tips!

2 MONTHS BEFORE

Submit the Application Form at METU

AFTER THAT...

In case of compulsory traineeship: consult with the METU CareerCenter about the recognition

IF YOU'D LIKE TO STAY

Prepare the Learning Agreement for Traineeships 'During the mobility'

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WHAT NEXT?

Prepare the Learning Agreement for Traineeships 'Before Mobility' together with your receiving organisation.

1 MONTH BEFORE

Submit METU Traineeship Contracting form

2 WEEKS BEFORE

Sign the Grant Agreement

FINALLY

Closing documentation